



## ***San Benito Fire Marshal's Office*** **Fire Code Permit Application**



For any and all new businesses, commercial project, change of ownership and/or occupancy type client must comply as follows:

1. Submit Fire Marshal Office Fire Code Permit Application  
[Fire-Prevention@cityofsanbenito.com](mailto:Fire-Prevention@cityofsanbenito.com)
2. Submit 2 sets of floor Plans or a PDF file of plans with application for review
3. Add itemized list of services/ food menu if applying for a mobile vending application
4. Pick up reviewed plans at 400 N Travis St, San Benito TX, 78586
5. At the time of pickup of the plan review, pay with check, money order or debit/credit card:
6. Comply with Fire Marshal's Check List prior to setting up FINAL INSPECTION



# San Benito Fire Marshal's Office

## Fire Code Permit Application



Application Date: \_\_\_/\_\_\_/\_\_\_

### BUSINESS INFORMATION

Commercial Establishment, Business  
Or Public Building Name: \_\_\_\_\_

911 Street Address or Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Exact Legal Description: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Phase: \_\_\_\_\_ Section: \_\_\_\_\_ or Acres: \_\_\_\_\_ Pct: \_\_\_\_\_

Main Phone Number: (\_\_\_\_) \_\_\_\_\_ Secondary Phone Number: (\_\_\_\_) \_\_\_\_\_

Proposed Commercial Establishment or Public Building Use Type: \_\_\_\_\_

Times of Operation: \_\_\_\_\_ (AM/PM) \_\_\_\_\_ (AM/PM) Days of Week: \_\_\_\_\_

Email: \_\_\_\_\_

### CONTACT INFORMATION

#### PRINCIPAL CONTACT/ PERMITEE/ APPLICANT

Name: \_\_\_\_\_  
Last First

Mailing Address: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

If the permit applicant is a corporation, partnership or other legal entity other than a natural person, state the name, date of birth, own at least a ten percent (10%) interest in the partnership on an additional sheet and attach with this permit application.

**PROJECT INFORMATION**

Start Date of Construction: \_\_\_/\_\_\_/\_\_\_ Square Footage: \_\_\_\_\_ Estimated Cost of Construction:

\_\_\_\_\_

IS the Proposed Construction Substantial improvement? YES NO

“Substantial Improvement” is applicable to an enlarged, altered, repaired, moved, removed, demolished or converted existing structure or infrastructure.

Supply with this application:

- Two (2) sets of construction and site plans for the proposed building or system containing all plans and specifications; and
- If the applicant is not the owner in fee simple of the proposed Commercial Establishment of Public Building, a property executed power of attorney or other written evidence of the agency agreement between applicant and owner.

Building Permit  Fixed Pipe System Permit  Fire Alarm System Permit  Fire Protection System Permit  
 Fireworks Permit  Carnival/ Festival Permit  Other Permit

I, \_\_\_\_\_, hereby file this application for a fire code permit and if the permit herein applied for granted, acknowledge myself to be bound to Municipal Court of San Benito, Texas to see to it that all provisions of the permit are faithfully performed. Authorization is hereby given to the San Benito Fire Marshal’s Office to enter upon the above described property for the purpose of inspections of proposed construction. I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents and believe that the submitted information is true, accurate and complete.

Date: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name

**OFFICE USE ONLY**

Date Received: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_ (AM/PM) By: \_\_\_\_\_

Fee Amount: \$ \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_  Money Order  Check #: \_\_\_\_\_

Reviewed by \_\_\_\_\_ Permit # \_\_\_\_\_