



# CITY OF SAN BENITO

## VOLUNTEER BOARD APPLICATION

Please complete this application to be considered for appointment to a volunteer committee, advisory commission, or advisory board. Upon a vacancy or pending vacancy, the City Commissioners will review all applications and you will be considered for appointment to a position. Please return the completed form to City Secretary Ruth McGinnis at the San Benito Municipal Building, 401 North Sam Houston, Telephone (956) 361-3800 Ext. 103. This is not a guarantee of appointment but will serve as a resource for appointments. Thank you for your sincere interest in serving as a volunteer for the City of San Benito. **(Please use the back of this form if more space is needed)**

Date: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Personal E-Mail Address: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Gender: \_\_\_\_\_

Home Address: \_\_\_\_\_ Suite or Apt No.: \_\_\_\_\_

\_\_\_\_\_  
City State Postal Code

Mailing Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Home Number: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer Telephone: \_\_\_\_\_ Business E-Mail: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Highest Education Level: High School Graduate (Yes/No) \_\_\_\_\_ Certifications(s) or

Degree(s) \_\_\_\_\_ Major \_\_\_\_\_

Certifications: \_\_\_\_\_

Professional Affiliations: \_\_\_\_\_

Volunteer or Community Experience: \_\_\_\_\_

Other Public Service: \_\_\_\_\_

\_\_\_\_\_

Offices Held: \_\_\_\_\_

The top three choices of boards/committees on which you wish to serve are:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Planning and Zoning | <input type="checkbox"/> Zoning Board of Adjustment | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Civil Service       | <input type="checkbox"/> Library                    |  |
| <input type="checkbox"/> Parks & Recreation  | <input type="checkbox"/> Economic Development Corp. |  |
| <input type="checkbox"/> CDBG                | <input type="checkbox"/> Traffic Safety Board       |  |
| <input type="checkbox"/> Veterans            | Other: _____  |  |

Please provide a brief narrative outlining your reasons for seeking an appointment to a City board or commission.

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Are you qualified to vote in a City of San Benito election? Yes/No \_\_\_\_\_

Are you a City of San Benito resident? Yes/No \_\_\_\_\_ If yes, how long? \_\_\_\_\_

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board, or committee of the City within the last three years? Yes/No: \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

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Do you or your spouse, or your employer have any financial interest, direct or indirect, in any contract with the City (including serving as an Administrative Aid to a Commission member)? Yes/No: \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

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Do either of you, your spouse, or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies, or services? Yes/No: \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? Yes/No: \_\_\_\_\_ If yes, please describe: \_\_\_\_\_

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Have you ever been convicted of violating any federal, state, or municipal law, regulation, or ordinance? Yes/No: \_\_\_\_\_ If yes, please give details: \_\_\_\_\_

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Are you related to any member of the City Commission or the Mayor? Yes/No: \_\_\_\_\_  
If yes, whom? \_\_\_\_\_ Relation? \_\_\_\_\_

**CONSENT FOR CITY TO CONDUCT A SEARCH OF CRIMINAL HISTORY RECORDS AND RELEASE OF PUBLIC INFORMATION.**

I hereby state that all of the information in this application for appointment is true and correct. I further request, as part of my application, that all law enforcement officials and criminal justice agencies release any criminal history records concerning me to the Office of the City Secretary of the City of San Benito in order that qualifications may be checked. I understand that if any member of the public makes a request for information included in this application for appointment, most of the information must be disclosed under the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Benito, and its agents, employees, and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.

I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

NOTE: All information provided herein, or pursuant hereto, is considered public record upon receipt.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_