



# Retail To-Go Tips

Full guidance information at [www.dshs.texas.gov/coronavirus](http://www.dshs.texas.gov/coronavirus)

## What to Do

- PLACE READILY VISIBLE SIGNAGE AT THE BUSINESS OF BEST HYGIENE PRACTICES.
- FOLLOW STATE AND CITY REGULATIONS ON AMOUNT OF PATRONS ALLOWED INSIDE.
- CONTACTLESS PAYMENT IS ENCOURAGED.

## Prepare a Social Distancing Protocol

- YOU MUST COMPLY WITH ALL SOCIAL DISTANCING REQUIREMENTS.
- CONSIDER DEDICATING A CERTAIN TIME OF EACH DAY FOR ONLY AT-RISK CUSTOMERS OR DELIVER GOODS TO VEHICLES TO REDUCE THE NEED FOR AT-RISK CUSTOMERS TO ENTER THE STORE.

## Stay Informed

- PLEASE POST OR PROVIDE A COPY TO ALL EMPLOYEES.

## Drop Off/Pick Up

- YOU MAY ESTABLISH A CUSTOMER APPOINTMENT SCHEDULE TO DESIGNATE A PICKUP AND DROP-OFF TIME.

## Face Coverings

- CONSISTANT WITH THE ACTIONS TAKEN BY MOST RETAILERS, CONSIDER HAVING ALL EMPLOYEES WEAR FACE COVERINGS.

## Keep It Clean

- DISINFECT ANY ITEMS THAT COME INTO CONTACT WITH CUSTOMERS.
- REGULARLY DISINFECT HIGH-TOUCH SURFACES AND HANDLES. TRAIN ALL EMPLOYEES AND CONTRACTORS ON APPROPRIATE CLEANING AND DISINFECTION, HAND HYGIENE, AND RESPIRATORY ETIQUETTE.

## **REMINDER**

- This business must provide sanitation supplies accessible and available to all employee.
- This business WILL mandate that employees clean and sanitize all work areas of the business, including vehicles, at least twice during the workday.
- Before beginning work, this business/organization WILL screen all employees and send home any employee showing signs of illness