

**BENJAMIN GOMEZ**  
Mayor

**CAROL LYNN SANCHEZ**  
Mayor Pro Tem

**ANTONIO GONZÁLES**  
Commissioner, Place 1

**RENE VILLAFRANCO**  
Commissioner, Place 2

**RICARDO "RICK" GUERRA**  
Commissioner, Place 3



**MANUEL DE LA ROSA**  
City Manager

**FRED F. BELL**  
Assistant City Manager

**RUTH A. MCGINNIS**  
City Secretary

**MINUTES  
OF THE CITY OF SAN BENITO  
REGULAR HOTEL OCCUPANCY  
TAX ADVISORY BOARD MEETING**

**On Friday, January 10, 2020 the San Benito  
Hotel Occupancy Tax Advisory Board met for a Regular  
meeting at the San Benito Municipal Building,  
401 North Sam Houston Boulevard,  
San Benito, Texas at 10:00 a.m. A quorum  
was present including the following:**

Present were Chairman Manuel De La Rosa, Vice Chair Sam Patel, Secretary Ricardo Guerra, Members Henry Bhakta, and Anna De La Cruz, Liaison Martha McClain and Liaison Martin Saenz. Guests present were Commissioner Antonio Gonzales, Assistant City Manager Fred Bell, Finance Director Belen Pena and Accountant Fernando Garcia.

1. **Welcome:** City Manager Manuel De La Rosa called the meeting to order at 10:00 a.m.
2. **Review of 2019-2020 Hotel Occupancy Tax (HOT) Budget:** Belen Peña presented the 2019-2020 HOT Budget. Presented was the amount received for FY2019-2020, the tax payment breakdown and the summary of revenues. Followed by questions and answers.
3. **Review of Ordinance No. 2497:** City Manager Manuel De La Rosa explained that the document was the City's conflict of interest and ethics ordinance.
4. **Consideration and possible action to approve the Funding Application Form and the Post Event Report for HOT awards:** City Manager Manuel De La Rosa suggested a motion to table adoption of both forms. Mr. Patel moved to table. Commissioner Ricardo Guerra seconded the motion. Motion carried to table.
5. **Consideration and possible action to establish calendar dates for accepting applications for HOT funding awards:** Mr. Patel motioned to table. Mr. Bhakta seconded the motion. Motion carried to table.
6. **Adjournment:** City Manager Manuel De La Rosa requested a motion to adjourn. Ms. Anna De La Cruz moved to approve. Member Bhakta seconded the motion. Motion carried to Adjourn at 10:54 a.m.

  
Submitted by: Martin Saenz on January 24, 2020

  
Approved by: City Manager Manuel De La Rosa