



**NOTICE OF A REGULAR MEETING OF
THE CITY OF SAN BENITO CITY COMMISSION
SEPTEMBER 5, 2023**

5:30 PM

**SAN BENITO MUNICIPAL BUILDING
CESAR GONZALEZ MEETING HALL
401 NORTH SAM HOUSTON BOULEVARD
SAN BENITO, TEXAS 78586**

During the course of this meeting, the City Commission may retire into Executive Session under Texas Government Code Section 551.071 (2) to consult with its legal counsel on legal matters relating to any item on this agenda when the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. The City Commission reserves the right to consider and address any of the items in this agenda in any order during the meeting.

- 1. Welcome.**
- 2. Pledge of Allegiance to the U.S. Flag and to the Texas Flag.**
- 3. Invocation.**
- 4. Announcements: Items of Community Interest.**
- 5. Public Comments - (Speaker/Remarks limited to three minutes).**
- 6. Consideration and possible action to approve the minutes for the January 17, 2023 Regular City Commission Meeting.**
- 7. Update on Solid Waste Services by Republic Services Manager of Municipal Sales, Mr. Rey Carrillo.**
- 8. Update on projects by the City of San Benito Parks and Recreation Department.**

9. **Consideration and possible action to approve the San Bento Economic Development Corporation Executive Directors Contract.**
10. **Public Hearing: To solicit input regarding a request for a variance to allow the lot length to be 117.50' where a 125' lot length is required, for a proposed subdivision bearing a Legal Description of: 10.00 acres of land out of block 123, San Benito Land and Water Company Subdivision. Recorded in Volume 1, Page 6, map records of Cameron County, Texas, Being of the tract of land described in Document No. 2021-42894, Official Records of Cameron County, Texas. Applicant: Camperos Development, LLC.**
11. **Consideration and possible action to approve a request for a variance to allow the lot length to be 117.50' where a 125' lot length is required, for a proposed subdivision bearing a Legal Description of: 10.00 acres of land out of block 123, San Benito Land and Water Company Subdivision. Recorded in Volume 1, Page 6, map records of Cameron County, Texas, Being of the tract of land described in Document No. 2021-42894, Official records of Cameron County, Texas. Applicant: Camperos Development, LLC.**
12. **First Reading of Ordinance Number 424-A-09-2023 an ordinance amending Ordinance Number 424 establishing the City of San Benito Office of the Fire Marshal and repealing all ordinances or parts of ordinances in conflict herewith and providing for an effective date.**
13. **First Reading of Ordinance 2566-D-09-2023 an ordinance amending the Ordinance Number 2566-C providing for the budgeted and authorized number of personnel, wages and pay structure for the City of San Benito Fire Department and repealing all other ordinances or parts of ordinances in conflict therewith and providing for an effective date.**

14. **First Reading of Ordinance 2571-B-09-2023 an ordinance amending Ordinance Number 2571-A establishing the number of personnel, wages and pay structure for the City of San Benito Fire Marshal's Office and repealing all other ordinances or parts of ordinances in conflict therewith and providing for an effective date.**
15. **Consideration and possible action to approve the road closure of a section of Robertson Street for the Resaca City Food Court scheduled for September 9, 2023, from 12:00 p.m. to 10:00 p.m.**
16. **Consideration and possible action to approve a date change for the Joint Halloween on the Trail Event with the Cameron County Constable's Office, Precinct 3, to be held on Friday, October 13, 2023 at the Heavin Memorial Park from 5:30 p.m. to 7:30 p.m.**
17. **Consideration and possible action to approve Resolution Number 2023-0905-002(R), authorizing the Mayor to execute a Texas Department of Transportation Agreement for temporary closure of State-Right-of-Way on Sam Houston Boulevard for the San Benito Consolidated Independent School District Annual Homecoming Parade on September 14, 2023.**
18. **Consideration and possible action to approve a road closure request and a special parking request by the Saint Theresa Catholic Church for their Annual Fall Festival scheduled for October 7, 2023 and October 8, 2023 from 5:00 p.m. to 10:00 p.m.**
19. **Consideration and possible action to approve the purchase of six 2023 Dodge Durango Pursuit vehicles from Silsbee Fleet Group in the total amount of \$267,781.50.**
20. **Consideration and possible action to approve the purchase of emergency vehicle equipment for six 2023 Dodge Durango Pursuit vehicles from Dana Safety Supply Inc., in the total amount of \$131,126.90.**

21. **Consideration and possible action to approve Resolution Number 2023-0905-003(R) appointing a primary member and an alternate member and any proxies to the Rio Grande Valley Metropolitan Planning Organization Policy Board.**
22. **Consideration and possible action to ratify payment to FEL GLO., INC., International Machine Shop for the emergency repairs conducted to the Water Treatment Plant Number 1 in the total amount of \$14,300.00.**
23. **Consideration and possible action to approve payment to Westar Construction, Inc., for the Resaca Waterline Crossing Project in the amount of \$93,503.75.**
24. **Consideration and possible action to approve Change Order Number 1 request from Ambiotec Engineering Group for the Resaca Waterline Crossing Project in the amount of \$30,340.00.**
25. **Consideration and possible action to approve the purchase of three 2024 Ford Mavericks XL, one 2023 Ford F-150 regular cab, four 2023 Ford F-150 supercrews and two 2024 Ford F-250 crew cabs from Payne Weslaco Ford in the total amount of \$359,896.36.**
26. **Consideration and possible action to remove, appoint or re-appoint members to the Community Development Citizens Advisory Committee (CDCAC).**
 - a) **Place 1 - Appointee, Term Expired July 31, 2023**
 - b) **Place 2 - Appointee, Term Expired July 31, 2023**
 - c) **Place 5 - Appointee, Term Expired July 31, 2023**
27. **Consideration and possible action to approve the City of San Benito Comprehensive Fund Balance Policy.**

28. **Consideration and possible action to approve Resolution Number 2023-0905-001(R), a resolution of the City of San Benito, Texas, adopting and approving a Pay Rate Schedule Scale effective October 1, 2023.**
29. **Consideration and possible action to approve Ordinance Number 2618-08-2023, after the Second and Final Reading, an ordinance levying the Ad Valorem Property Tax Rate for the City of San Benito, Texas, for the year 2023 and repealing all ordinances or parts of ordinances in conflict herewith.**
30. **Consideration and possible action to approve Appropriation Ordinance Number 2619-08-2023 after the Second and Final Reading, an ordinance adopting a Budget for the General Fund, Debt Service Fund, Community Development Block Grant, Economic Development Fund, Waterworks Enterprise Fund, Wastewater Enterprise Fund, Solid Waste Enterprise Fund, the University of Texas Health Science Center at Houston, and Hotel and Motel Occupancy Tax for the Ensuing Fiscal Year October 1, 2023 and ending September 30, 2023, in accordance with the Charter of the City of San Benito, Texas and repealing all ordinances or parts of ordinances in conflict herewith.**
31. **Presentation of the City of San Benito Financial Statements for the period ended June 30, 2023.**
32. **Executive Session:**
 - a) **Consultation with City Attorney pursuant to Texas Government Code §551.107(1) to discuss privileged communication protected by the attorney-client privilege.**
 - b) **Deliberation pursuant to Texas Government Code §551.087(2), on incentives or business prospect that City seeks to locate within City (RGV Epicenter Project) and to consult with legal counsel pursuant to Texas Government Code §551.071(2) on related issues.**

c) Consultation with City Attorney pursuant to Texas Government Code §551.071 regarding the exchange of real property.

d) Discussion and deliberation pursuant to Texas Government Code §551.074 regarding the City Manager employment applications.

General Session:

33. Consideration and possible action on items discussed in Executive Session.

34. Adjournment.

Note: The City of San Benito does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the City Secretary at (956) 361-3800, Extension 103, by Monday, no later than 5:00 P.M., to make proper arrangements.

Dated: September 1, 2023

CITY OF SAN BENITO

Ricardo Guerra

Honorable Ricardo Guerra

Mayor

STATE OF TEXAS §

COUNTY OF CAMERON §

I, the undersigned authority, do hereby certify that the above Notice of the City of San Benito Regular City Commission Meeting is a true and correct copy of said Notice posted on the front outdoor bulletin board cabinet for agendas at the San Benito Municipal Building, 401 North Sam Houston Boulevard, in San Benito, Texas, a place convenient and readily accessible to the general public at all times which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened. This agenda may be downloaded by accessing: <http://cityofsanbenito.com/AgendaCenter>.



ATTEST:

Ruth A. McGinnis

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City Secretary